

Starting Your Small Business:

Every year ten million people consider starting a business, but only three million actually start one. Below is important information and a number of helpful websites to help you begin starting a business. Please feel free to call our office with any suggestions to improve this web page or to discuss ways we might be able to help you in your endeavor. Please keep in mind that we are not responsible for the content of the links contained in this web page.

[The U.S. Small Business Administration](#) (SBA) teaches prospective business owners the aspects of starting a business, and gives the answers and information that prospective businesses owners need to startup

The SBA's ten steps to start a business:

1. Write a Business Plan
 - [How to Write a Business Plan](#)
2. Get Business Assistance and Training
 - [Find a Mentor or Counselor](#)
3. [Choose a Business Location](#)
4. [Finance Your Business](#)
5. [Determine the Legal Structure of Your Business](#)
6. [Register a Business Name](#)
7. [Get a Tax Identification Number](#)
8. Register for State and Local Taxes
 - [Learn About Your State and Local Tax Obligations](#)
 - The [New York State Tax Guide For New Businesses](#) [PDF] outlines the procedures to follow and the forms to file with the New York State Department of Taxation and Finance
9. Obtain Business Licenses and Permits
 - Visit SBA's [Business Licenses and Permits Tool](#) to find requirements for your business
10. Understand Employer Responsibilities

Startup Resources:

There are many programs available to help you start your business. The following resources provide information to help specialized audiences start their own businesses:

- [Environmentally-Friendly "Green" Business](#)
- [Home-Based Business](#)
- [Online Business](#)
- [Minority-Owned Business](#)
- [Veteran-Owned Business](#)
- [Woman-Owned Business](#)

Small Business Funding and Support:

New York State Small Business Development Center (SBDC)

SBDC Mid-Hudson Main Office

Business Resource Center
One Development Court
Kingston, NY 12401-1949

Hours: M-F: 9:00 a.m. - 5:00 p.m.

Tel: 845-339-0025

Fax: 845-339-1631

Website: <http://www.nyssbdc.org/centers/centers.aspx?centid=94>

If you or your business reside in New York, the SBDC can maneuver you around the obstacles to success free of charge. Among other things, they can help you:

- Understand the importance of a business plan
- Discover sources of funding
- Prepare for e-commerce
- Identify avenues for exporting goods & services
- Develop marketing plans
- Assess an invention's viability
- Comply with licensing and regulations

Empire State Development Division for Small Business

633 Third Avenue, 33rd Floor
New York, NY 10017

Division for Small Business
30 South Pearl Street, 7th Floor
Albany, NY 12245

Tel: 518-292-5220

Toll Free: 800-782-8369 (STATE-NY)

Empire State Development's Division for Small Business supports the continuous development and growth of small businesses in New York State. They offer assistance on accessing a wide range of small business support services such as:

- Startup assistance
- Access to capital
- Financial Incentives
- Technical assistance
- Government contracting and procurement
- Minority and woman-owned business certification
- Industry-specific resources
- Employee hiring, training, benefits, and incentives
- Mandated government filings
- And much more...

[New York Business Development Corporation](#)

The New York Business Development Corporation works in conjunction with its lending partners to provide loans to small businesses in New York State

[Business.USA.gov \(Beta Version\)](#)

On October 28, 2011, the President issued a challenge to government agencies to think beyond their organizational boundaries in the best interest of serving America's business community, and start thinking and acting more like the businesses they serve. He directed the creation of BusinessUSA, a centralized, one-stop platform to make it easier than ever for businesses to access services to help them grow and hire

[Explore Loans, Grants, and Funding \(SBA.gov\)](#)

Use SBA.gov's **[Loans and Grants Search Tool](#)** to get a list of financing programs for which you may qualify, or visit the resources below to learn more about small business financing programs